

HIGHFIELD RESIDENTS' ASSOCIATION CONSTITUTION

1. The name of the Association is the Highfield Residents' Association ("the Association").

The area represented by the Association is bounded by London Road to the north, Old Road to the south, Lime Walk to the east, and Finch Close/Brookside to the west.

2. The aims and objectives of the Association are:
 - 2.1. To promote residents' rights and interests in respect of developments, amenities and the environment, and to act in the interests of all members.
 - 2.2. To build good relationships between residents and the City and County Councils, and to participate in the Councils' consultative processes.
 - 2.3. To promote membership to all residents eligible to join the Association.
 - 2.4. To be non-party political and non-sectarian in religion.
 - 2.5. To represent the majority views of the residents.
 - 2.6. To consult all members regularly.
3. Membership of the Association shall be open to any person resident, or owning property, in the area. The Committee may also admit to membership any other person who is interested in the objectives of the Association. A record shall be kept of all members in the current year.
4. The annual subscription per household shall be determined at the Annual General Meeting, and shall be payable with effect from the AGM. The Association shall have the power to accept donations for any purpose consistent with its objectives, and may make special appeals for funds to be used in connection with any such purpose.
5. Any member may terminate his or her membership, at any time, by notice in writing to the Secretary.
6. The Committee may on resolution passed by two-thirds of the members thereof, discontinue the membership of any member of the Association whose subscription shall be twelve months in arrears, or for any other reason, at the absolute discretion of the Committee.
7. The management of the Association shall be vested in a Committee to be elected annually at the Annual General Meeting. The Committee shall consist of a Chairman, Vice-chairman, Treasurer, Secretary, Planning Secretary, and not more than six other members PROVIDED that the Committee may co-opt additional members to the Committee. Six members of the Committee shall constitute a quorum. The Committee shall meet not less than four times per year. The members of the Committee shall take office at the end of the meeting at which they are elected and shall hold office until the end of the next AGM. All members of the Committee may be re-elected for a further term or further terms of office. The Chairman for the time being of the Committee shall also be the Chairman of the AGM.
8. The Treasurer shall keep accounts of all the monies received and expended on account of the Association and shall present such accounts at the AGM of the Association. A banking account shall be held on behalf of the Association and all

cheques drawn on said account shall require the signature of at least two members of the Committee. All monies raised by, or on behalf of the Association, shall be applied to the objectives of the Association and for no other purpose. The accounts shall be audited at least once per year.

9. The financial year of the Association shall end on the 31st of March in each year and an Annual General Meeting of members shall be convened by the Chairman as soon thereafter as possible, and in any case within three months. The purpose of the AGM shall be to receive the annual report and balance sheet, to elect officers of the Committee for the ensuing year, and to consider any other business as may be necessary. Fourteen days notice of such meeting shall be given to all members. Twenty members present shall constitute a quorum at the AGM. In the event of a quorum not being present the meeting shall be adjourned to such place, date, and time within the ensuing fourteen days as the Chairman shall decide, and the members present at that meeting shall constitute a quorum.
10. An extraordinary meeting may be convened at any time by a resolution of the Committee or on requisition of at least ten voting members of the Association. A meeting on such requisition shall be convened, within twenty-one days of the receipt of such requisition, by the Chairman who shall give to the other members of the Association fourteen days notice of such meeting.
11. During meetings all votes taken will be decided on a majority of members voting and present, the Chairman having a casting vote. There shall be only one voting member per household.
12. All matters not hereinbefore provided for and not involving an amendment to the Constitution may be dealt with by the Committee.
13. A resolution passed by not fewer than three-quarters of those voting members present at an AGM may amend this Constitution save that there shall be no power to amend clauses 2 or 3.
14. The Association can be dissolved only by an extraordinary meeting called specifically to consider a motion to dissolve the Association. All members shall be given twenty-one days written notice of such a meeting which shall contain the wording of the motion. The Association shall be dissolved only if three-quarters of the members present at the meeting vote for the motion to dissolve it.
15. Any assets remaining after the Association has satisfied all of its liabilities must either be used for the benefit of the whole community of the area, or be returned to the originator, as directed by the meeting.

This Constitution was agreed at the Annual General Meeting held on 15 May 2003.

Signed by the Chairman and other Officers of the Committee: